



**NATIONAL STUNT COMMITTEE**  
**Grading Procedure**

**Revised March 2009**

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## **The National Stunt Committee**

The National Stunt Committee is a committee of twelve graded stunt and safety personnel elected biennially by the membership and constituted as follows:

- (a) Four graded stunt actors from a minimum of three states – Raelene Chapman, Nash Edgerton, Scott McLean and Brett Sheerin.
- (b) Four graded safety supervisors from a minimum of three states – Dean Gould, Wayne Pleace, Darko Tuskan and Bernadette Van Gyn.
- (c) Four graded stunt coordinators from a minimum of three states – Chris Anderson, Andy Clarke, Zev Eleftheriou and Grant Page.

The National Stunt Committee shall devise and administer the Grading Procedure and consider matters affecting safety and related issues in the film and television industries.

## **Definitions**

**Stunt Action Person (SAP)** means a person suitably graded, qualified and skilled to perform in background action and group stunt work under the supervision of a graded Stunt Coordinator. SAPs cannot perform mainline stunts.

**Stunt Actor** means a person suitably graded, qualified and skilled to perform stunts. Stunt Actors must work under the supervision of a graded Stunt Coordinator.

**Safety Consultant** means a person suitably graded, qualified and skilled to provide specialist knowledge, expertise and advice in the form of a safety report (as required by the Safety Code) regarding the most appropriate measures to minimise risks associated with the production.

**Safety Supervisor** means a person suitably graded, qualified and skilled to provide specialist knowledge, expertise and advice regarding the most appropriate measures to minimise risks associated with the production.

**Stunt Coordinator** means a person suitably graded, qualified and skilled to arrange, set up and oversee the production of a stunt.

## **The Assessment Process**

All applicants must submit a complete (see Assessment Criteria) application and appropriate supporting documentation with evidence of skills and experience to their home-state committee in the first instance. Once approved by the home state, applications are then forwarded to the National Stunt Committee and are subject to their majority decision. Applicants cannot work in the category sought until the application has been approved by a majority of members on the National Stunt Committee. Applicants should note that applications must be lodged in the applicant's home State of the previous 2 years.

Applicants should note that the material presented by you to support your application for grading will form the basis of the decision made by the National Stunt Committee. It is the applicant's responsibility to ensure that all relevant material is provided.

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## **Procedure**

Once an application has been approved by the home-state Stunt Committee, full copies of the application should be forwarded to all other members of the National Stunt Committee for assessment at the next meeting. Applications forwarded to other committee members should include all recommendations and other documentation. Any comments or conditions of approval/refusal to grade of the originating home-state Stunt Committee should be discussed at the next National Stunt Committee meeting.

The National Stunt Committee should consider the application and provide a decision to the applicant.

Approval by a majority of National Stunt Committee members will result in the applicant being recorded as graded in the appropriate category. Successful applicants will be subject to a period of 12 months probation, during which time they cannot write recommendations for other applicants at an equivalent or higher grading. Letters advising applicants of the outcome of their grading are to be forwarded by the relevant Equity representative (in the home-state of the applicant) within 7 days of the National Stunt Committee meeting at which their application was assessed. Notices of successful applications are also to be forwarded to the Membership Centre for entry on the database.

### **Absence from industry**

Where stunt or safety personnel are absent from the industry for 2 years or more those personnel must have their grading confirmed with the National Stunt Committee upon their return.

## **General Assessment Criteria**

In assessing applicants for grading the various levels, the Committee takes into consideration the following:

- The information contained in each application plus any additional DVD evidence as required;
- the quality and type of stunt work and/or training carried out by the applicant;
- the applicant's qualifications and achievements;
- the applicant's attitude towards working in the stunt and safety areas of the industry;
- the applicant's ability to communicate effectively, both verbally and in written materials;
- the applicant's aptitude and potential for work in the industry; and
- written recommendations/references.

All licences, qualifications and certificates must be nationally recognised in Australia or be training and/or competition undertaken in Australia. Where licences, qualifications or certificates of competency vary from state to state, the National Stunt Committee will advise the minimum level required. Applicants must be Australian/New Zealand citizens/permanent residents and be eligible to join the Alliance. All applicants must pay the joining fee or be financial members of the Alliance prior to submitting an application. Contact your local Alliance office or the National Inquiry Desk for further details on 1300 656 512.

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## **Applications**

All applicants must submit **FIFTEEN** copies of the following:

### **For Stunt Action Persons (SAPs)**

1. the standard application form;
2. certificates and/or references as proof of qualifications/level of competency;
3. logbook; and
4. written recommendations on the standard form - one from a graded stunt coordinator and one from a graded stunt actor.

Plus **FIFTEEN** copies of DVD evidence demonstrating the applicant's broad range of skills.

### **For Stunt Actors**

1. the standard application form;
2. certificates and/or references as proof of qualifications/experience/level of competency;
3. logbook/call sheets/contracts; and
4. written recommendations on the standard form - three from graded stunt coordinators OR two from graded stunt coordinators plus two from graded stunt actors (with a minimum of five years experience each).

Plus **FIFTEEN** copies of DVD evidence demonstrating the applicant's broad range of skills.

### **For Safety Supervisors/Consultants**

1. the standard application form;
2. certificates and/or references as proof of qualifications/level of competency;
3. logbook/call sheets/contracts;
4. three safety reports prepared in accordance with the safety code; and
4. written recommendations on the standard form - three from graded safety supervisors/consultants each with a minimum of twelve months experience.

### **For Stunt Coordinators**

1. the standard application form;
2. certificates and/or references as proof of qualifications/level of competency;
3. written biography and logbook demonstrating:
  - a) depth of experience gained as stunt actor including a resume of stunts performed for a variety of film and television productions, the name of the supervising stunt coordinator and the number of days worked on each project;
  - b) evidence of claimed assistant coordinator credits as required above and experience gained in the following areas:
    - script and safety Report analysis;
    - stunt breakdown and cost evaluation;
    - producers meetings and report writing;
    - casting experience for selection of suitable stunt actors;
    - production safety supervisor experience;
    - whether the applicant has been involved in any major accidents in the industry involving injury, death or substantial damage to property;
    - knowledge of the film industry National Code of Practice (incorporating the Safety Code, Safety Guidance Notes and relevant State OHS legislation); and
4. Written recommendations on the standard form - five from graded stunt coordinators each with a minimum of twelve months experience. If a Stunt Actor cannot get the breadth of experience necessary to obtain recommendations from five coordinators in their home state, then she/he should travel interstate to gain the extra experience needed to be recognised as a Coordinator.

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## DVD evidence

Acceptable DVD evidence is not required to be of broadcast quality but must clearly identify the applicant as the person performing the action and must nominate each skill category being relied upon. Applicants wishing to have a particular skill included for consideration in their application must provide footage of having participated in the nominated skill. Please note: DVD evidence is only required for applications at the level of SAP and Stunt Actor.

## Logbooks

Logbooks must include the date of training/work, details of the type of stunt undertaken and the level of competency achieved, the name of the graded stunt performer and/or coordinator who supervised the training/work session and their signature.

## Insurance

It is the responsibility of all persons undertaking stunt training and/or stunt work to obtain an appropriate insurance policy or ensure that their employer offers adequate coverage.

## Training and courses

It is the responsibility of all persons undertaking stunt training and/or courses to ensure any training sessions or courses are conducted by a person(s) suitably graded, qualified, skilled and recognised under the National Stunt Committee Grading Procedure.

## Letters of Recommendation

Recommendations must be completed on the standard form (see attached) and currently graded personnel must write them. The writing must be legible, they must be signed and dated and must be current (i.e., within the last 12 months). Recommendations cannot be provided if the referee has not worked with the applicant. For Stunt Action Person (SAP) applicants, it is sufficient if the applicant has trained with the referee.

## General

Applications should NOT be submitted in folders, plastic sleeves or bindings so that they might easily be posted, photocopied and filed.

## Closing dates – 2009 & 2010

Please contact your local Alliance office to confirm meetings prior to submitting your application. Applications for grading must be received by your home-state Alliance office by the following dates to be considered for grading at the meeting following

- |                                                            |                                                        |
|------------------------------------------------------------|--------------------------------------------------------|
| Applications close <b>5pm May 3<sup>rd</sup> 2009</b>      | - Stunt grading meeting June 3 <sup>rd</sup> 2009      |
| Applications close <b>5pm August 2<sup>nd</sup> 2009</b>   | - Stunt grading meeting September 2 <sup>nd</sup> 2009 |
| Applications close <b>5pm November 2<sup>nd</sup> 2009</b> | - Stunt grading meeting December 2 <sup>nd</sup> 2009. |
| Applications close <b>5pm February 6<sup>th</sup> 2010</b> | - Stunt grading meeting March 6 <sup>th</sup> 2010.    |
| Applications close <b>5pm May 2<sup>nd</sup> 2010</b>      | - Stunt grading meeting June 2 <sup>nd</sup> 2010      |
| Applications close <b>5pm August 1<sup>st</sup> 2010</b>   | - Stunt grading meeting September 1 <sup>st</sup> 2010 |

## Eligibility Criteria

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## Stunt Action Person (SAP) (Performer Grade 1)

All applicants for Stunt Action Person/Stunt Trainee grading must be at least 16 years of age. Note that relevant State child welfare legislation may set a higher minimum age - it is recommended that all applicants check this with the home-state Alliance office.

1. Of the five (5) categories - Body Control, Heights, Vehicles, Animals (Riding and Driving) and Water - applicants must have competency in four out of the five categories with a choice of skill within each category. However, it is compulsory for the applicant to have competency in one of the three Body Control sub-categories.
2. All applicants must hold a Senior First Aid Certificate.

### Category one – Body Control

#### Sub-category A – Physical

| SKILL                | LEVEL                                                                                                                                                   |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| Gymnastics           | Proof of a minimum of one-year active involvement with evidence of competition <u>and/or</u> reference from a recognised instructor/coach in the field. |
| Trampolining         | " " " " " " "                                                                                                                                           |
| High Diving          | " " " " " " "                                                                                                                                           |
| Dancing              | " " " " " " "                                                                                                                                           |
| Snow skiing/boarding | " " " " " " "                                                                                                                                           |

#### Sub-category B – Fighting

| SKILL                       | LEVEL                                                                                                                                                   |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| Martial Arts                | Proof of a minimum of one-year active involvement with evidence of competition <u>and/or</u> reference from a recognised instructor/coach in the field. |
| Boxing                      | " " " " " " "                                                                                                                                           |
| Wrestling                   | " " " " " " "                                                                                                                                           |
| Fencing/theatrical fighting | " " " " " " "                                                                                                                                           |

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Sub-category C – General stunt training

| SKILL        | LEVEL                                                                                                                                                                                                                                                                                                           |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Body Control | Competency to be evidenced in a range of basic stunt body control skills such as but not limited to basic falls, rolls, fights and work with mini tramp and rigs. Logbooks signed by graded personnel must be used to present written evidence of skills achieved through training in addition to DVD evidence. |

Category two – Heights

| SKILL        | LEVEL                                                                                                                                                                                                               |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Climbing     | Proof of a minimum of one-year active involvement <u>and/or</u> certificate of basic proficiency i.e., completion of a recognised course <u>and/or</u> a reference from a recognised instructor/coach in the field. |
| Roping       | " " " " " " "                                                                                                                                                                                                       |
| Falls        | 20 feet minimum into a fall arrest device supervised and witnessed by stunt coordinator.                                                                                                                            |
| Parachuting  | Qualification in free fall parachuting involving completion of a basic course consisting of theory, landings, ground work, static jumps and free fall.                                                              |
| Hang-gliding | Basic (1st level) licence involving completion of recognised course.                                                                                                                                                |

Category three – Vehicles

One nationally recognised vehicle licence.

OR

if under legal driving age other experience/licences/competition evidence as appropriate

AND

Successful completion of an RTA recognised defensive and advanced driving course(s).

Category four – Animals (Driving or Riding)

| SKILL                 | LEVEL                                                                                                                                                                                                                                                          |
|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Horses, camels, bulls | Proof of minimum of one-year active involvement <u>and/or</u> evidence of competition. This can be any area - dressage, jumping, eventing, western pleasure, cutting, rodeo, carriage driving - provided the applicant has full knowledge of saddlery and tack |
|                       | OR                                                                                                                                                                                                                                                             |
|                       | Blue Group (or equivalent State level) Pony Club.                                                                                                                                                                                                              |

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## Category five – Water

| SKILL                                   | LEVEL                                                                                                                                                                                 |
|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Swimming                                | Bronze Cross/Bronze Medallion or equivalent in Life Saving.                                                                                                                           |
| Under Water Diving                      | Open Water Certificate with minimum of ten logged dives undertaken within the last twelve months.                                                                                     |
| Yachting                                | Proof of minimum of one-year active involvement with a recognised sailing club <u>and/or</u> evidence of competition <u>plus</u> reference from a recognised instructor in the field. |
| Water skiing/wind surfing/surf boarding | Proof of minimum of one-year active involvement <u>and/or</u> evidence of competition <u>plus</u> reference from a recognised instructor in the field.                                |

## Recognition of Stunt Action Persons (SAPs)

Once approved by the National Stunt Committee:

- a) each SAP must remain at this grading for a minimum period of twelve months to obtain basic experience and understanding of stunt work and safety issues in the film and television industry;
- b) each graded SAP must apply for upgrading to Stunt Actor within a three year period or the National Stunt Committee will review the ongoing grading of the SAP.

## **Stunt Actor (Experienced Performer Grade 2)**

Stunt Actor applicants must have met the grading requirements at the Stunt Action Person (SAP) level and have worked as a SAP for a minimum of twelve months. Stunt Actor applicants must have performed in at least five (5) productions on a variety of production types such as film, television (mini series, telemovies, series, serials) and television commercials under the supervision of recognised Stunt Coordinators. In addition, the applicant must have worked fifty (50) days on camera which can be verified by call sheets, contracts and signed logbook specifying actual time worked, the nature of the action performed and the level of competency.

An applicant must be prepared to demonstrate their skills, as required, before representatives of their home-state Committee and/or the National Stunt Committee and in particular, the applicant must provide evidence of advanced stunt skills and a competent knowledge level of stunts gained through experience and/or training in a minimum in four out of the following six categories:

ANIMALS, VEHICLES, WATER, FIRE, HEIGHTS and BODY CONTROL (compulsory).

Applicants wishing to include FIRE as a category will be required to demonstrate that they have a full knowledge of the setting up and preparing (including choreography) for burns and/or torches as well as a clear understanding of the safety aspects of working with fire. Applicants will also be required to provide logbook evidence that they have acted as safety assistant on a minimum of five (5) burns and/or torches in addition to participating in a minimum of one partial torch.

Stunt Actors cannot accept work as Stunt Coordinators under any circumstances.

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## Safety Consultant/Safety Supervisor

The minimum requirements for grading at this level are the following:

1. Eight (8) years experience in the film and television industry including experience as Stunt Actor with a minimum of 200 days of on-set experience or 500 days of on-set experience in another crew area with an appropriate breadth of specialist knowledge, experience and expertise aimed at minimising risks to both cast and crew

OR

Six (6) years experience in the film and television industry including experience as Stunt Actor with a minimum of 400 days of on-set experience or 800 days of on-set experience in another crew area with an appropriate breadth of specialist knowledge, experience and expertise aimed at minimising risks to both cast and crew.

For either of these options, on-set experience must be verified by logbook and/or evidence from call sheets, crew lists, deal memos/contracts or, upon request, from credits.

2. A minimum of fifty (50) days on set/location as Assistant Safety Supervisor with an accredited Safety Supervisor. These days must be on a variety of productions which combine credits on feature films, television (mini series, telemovies, series, serials) and television commercial productions. Further, a minimum of five production meetings and location surveys must be attended with an accredited Safety Supervisor. This experience must be verified by logbook or information contained in written recommendations from Safety Supervisors.
3. Completion of at least three (3) Safety Reports, one of which must be a feature film, telemovie or mini-series. The scripts used must contain a broad range of safety issues for assessment. The preparation of these safety reports must be under the guidance of an accredited Safety Supervisor(s). These safety reports are submitted with the grading application to the home-state Committee. Additionally, the actual scripts on which the reports are based should be made available to the Committee or the reports should give an adequate, detailed scene description, so proper consideration and assessment of the report's quality can be made.
4. Written recommendations completed on the standard form from three accredited Safety Supervisors with a minimum of twelve months experience each. In writing recommendations for the applicant, the Safety Supervisor(s) should refer to both their work with the applicant and the safety reports submitted. At the very least, these reports should be evaluated on the basis of the originating scripts and the referees should provide written comment in their recommendations.
5. Level Two First Aid certificate.
6. Evidence of working knowledge of the Film and Television Industry Safety Code, industry approved AFC Safety Guidance Notes and State Occupational Health and Safety legislation. The applicant must be able to demonstrate an awareness of Australian Standards and other legislation affecting health and safety in the film industry e.g. Electrical Safety and Underwater Filming standards. Testing of this knowledge will be via home-state committee interview or by practical test. Applicants should note that the ability to prepare safety breakdowns and reports and liaise with production personnel concerning safety requirements is an important consideration of the National Stunt Committee.

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## Assistant Stunt Coordinator

There is no official grading at this level, however, if a Stunt Coordinator requires the services of an Assistant Coordinator(s), the credit as Assistant Stunt Coordinator should be verified by:

- (i) appearance of the person's name(s) on the Production Company crew list, daily call sheet or contract as Assistant Coordinator and/or;
- (ii) logbook entry signed by the supervising Stunt Coordinator.

An Assistant Coordinator can be defined as the person whose duties include, but are not limited to: assisting the Stunt Coordinator with administrative procedures (e.g., stunt budgets and production liaison) and the set-up and execution of stunts and/or hazardous action. Such persons must be a graded stunt actor with a minimum of four years from Stunt Action Person (SAP) grading and a minimum of two years as a Stunt Actor including a minimum of 150 days stunt work.

## Stunt Coordinator

An applicant for grading as a Stunt Coordinator must meet the grading requirements of Stunt Actor and be graded as a Stunt Actor. Applicant will not be considered unless the following requirements have been achieved Note: new wording above:

1. The applicant has worked as an Assistant Stunt Coordinator (see above) for a minimum of 150 days on at least 10 different productions which must be a combination of feature films, television (mini series, telemovies, series, serials) and television commercial productions. The applicant must prove that they have worked on a reasonable range (type, complexity etc) of stunts on these productions. The applicant must also be graded as a Safety Consultant/Supervisor and have a minimum of 50 days work at this grading. Verification will be by logbook entry signed by the relevant Stunt Coordinator and by providing evidence from call sheets, crew lists or deal memos/contracts and/or upon request from credits.

### OR

The applicant has worked as an Assistant Stunt Coordinator for a minimum of 100 days on a reasonable range of productions (as above) plus experience as a Safety Consultant/Supervisor on a variety of productions covering the equivalent of 100 days provided that the applicant can show that the work performed includes Safety Consultancy and Safety Supervision involving stunts and/or hazardous action. Verification will be by logbook entry signed by the relevant Stunt Coordinator(s) and by providing evidence from call sheets, crew lists or deal memos/contracts and/or upon request credits.

### PLUS

Ten (10) years experience in the film and television industry including a minimum of 300 days of frontline stunt work across a range and complexity of stunts. In meeting this requirement, the applicant must prove that they have had obtained a reasonable amount and range of work throughout this period, for example, an applicant who was unable to obtain work for a 2 year period would not be deemed to have met this requirement.

2. Applications must contain a written biography showing:-

- 
- a) Depth of experience gained as stunt actor and include a resume of stunts performed for film and television productions, the name of supervising stunt coordinator and the number of days worked.
- b) Evidence of claimed assistant coordinator credits as required above and experience gained in the following areas:-
- script and safety Report analysis;
  - stunt breakdown and cost evaluation;
  - producers meetings and report writing;
  - casting experience for selection of suitable stunt actors;
  - production safety supervisor experience;
  - whether the applicant has been involved in any major accidents in the industry involving injury, death or substantial damage to property; and
  - knowledge of the film industry National Code of Practice (incorporating the Safety Code, Safety Guidance Notes and relevant State OHS legislation).

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## Letter of Recommendation

All letters of recommendation **must** be completed by the referee on this form.

Name of the applicant: .....

Name of referee: .....

Your contact number: .....

Level at which you are graded: .....

Date of your grading: .....

How long have you known the applicant for? .....

Please list dates and details of personal experience working and/or training with the applicant taking into consideration level of competency and range of skills:

.....  
.....  
.....  
.....  
.....

How does the applicant ensure that their work is not only safe but performed effectively?

.....  
.....  
.....

Provide one example of how you have observed the applicant demonstrating a good working relationship with other cast and crew:

.....  
.....  
.....

---

Does the applicant have a good general working knowledge of the industry in terms of the technical and creative aspects? Yes/No (circle)

Does the applicant have a good working knowledge of safety in the film and television industry? Yes/No (circle)

What is the applicant's physical type/capacity (having regard to casting requirements)?

.....  
.....

What qualification's or licence's are held by the applicant?

.....  
.....

In your opinion, what is the applicant's potential for stunt work?

.....  
.....  
.....

Are you aware of the applicant having had any other experience in the industry? If so, in what area(s)?

.....  
.....  
.....

Please list any known credits of the applicant:

.....  
.....

Do you believe the application and the facts it contains are genuine? Yes/No (circle)

Signed:

.....

Date:

.....

---

## National Stunt Committee – Application for grading

Name: .....

Address: .....

.....Postcode: .....

Phone: (H): .....(Mob): .....

Email: .....

Agent: .....

Agent's Phone: .....

Agent's Email: .....

Equity Member number: .....

I wish to be considered for grading as (please tick):

1. Stunt Action Person (SAP)
2. Stunt Actor
3. Safety Supervisor
4. Stunt Coordinator

### QUALIFICATIONS:

(ATTACH ALL RELEVANT DOCUMENTATION) including copies of all licences, supporting information, certificates and references etc. and the date attained

EXPERIENCE AND CREDITS in the form of a LOGBOOK that lists: the date of work and number of days, the title and type of production\*(1), what you were credited as\*(2) – the role and action performed or the range of action supervised or coordinated, and the name and signature of the supervising stunt coordinator and/or safety supervisor\*(3).

\*(1) Mini-series, Commercial, Feature Film, TV Drama etc.

\*(2) Extra, Stunt Action Person / Stunt Trainee, Stunt Actor, Assistant Safety Coordinator, Safety Consultant/Supervisor etc.

\*(3) Credits / days can also be verified by signed written references.

---

|                                                                                                                                                        |                    |              |                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------|--------------------|
| Attach Recommendations<br>(Please refer to requirements for writing recommendations particularly verification of applicants days / details of credits) | Stunt Coordinators | Stunt Actors | Safety Consultants |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------|--------------------|

**STATEMENT**

I agree to be bound by the decisions of the National Stunt Committee, and agree to comply at all times with the National Stunt Committee Grading Procedure and the National Code of Practice (incorporating OH & S Legislation, the Film Industry Safety Code and the Film Industry Safety Guidance Notes).

Signature: .....

Date of Application: .....

Please return this form to the Alliance office in your state of residence.

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**OFFICE USE ONLY**

Approved by Home State on: .....  
 ( Date )

Graded by National Stunt Committee on: .....  
 ( Date )

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## **STUNT ACTION PERSON GRADING APPLICATION CHECK-LIST**

Have you attached the relevant written proof of competency and evidence of skills (see procedure) in **four out of five** categories with the application form?

- |                                                                                               |        |
|-----------------------------------------------------------------------------------------------|--------|
| 1. Body Control (compulsory) including fighting and/or physical and/or General Stunt Training | YES/NO |
| 2. Heights                                                                                    | YES/NO |
| 3. One nationally recognised vehicle licence                                                  | YES/NO |
| <u>AND</u> Advanced driving course                                                            | YES/NO |
| 4. Animals                                                                                    | YES/NO |
| 5. Water                                                                                      | YES/NO |
| Copy of Current Senior First Aid Certificate                                                  | YES/NO |
| Logbook                                                                                       | YES/NO |
| Two written recommendations                                                                   | YES/NO |
| DVD copies                                                                                    | YES/NO |

## **STUNT ACTOR GRADING APPLICATION CHECK-LIST**

Have you attached the relevant written proof of competency and evidence of skills (see procedure) in **four out of six** categories with the application form?

- |                                              |        |
|----------------------------------------------|--------|
| 1. Body Control (compulsory)                 | YES/NO |
| 2. Heights                                   | YES/NO |
| 3. Vehicles                                  | YES/NO |
| 4. Animals                                   | YES/NO |
| 5. Water                                     | YES/NO |
| 6. Fire                                      | YES/NO |
| Copy of Current Senior First Aid Certificate | YES/NO |
| Logbook/call sheets/contracts                | YES/NO |
| Three written recommendations                | YES/NO |
| DVD                                          | YES/NO |

## **SAFETY SUPERVISOR/CONSULTANT GRADING APPLICATION CHECK-LIST**

Have you attached the relevant written proof of competency and evidence of skills (see procedure) with the application form?

- |                               |        |
|-------------------------------|--------|
|                               | YES/NO |
| Logbook/call sheets/contracts | YES/NO |
| Three safety reports          | YES/NO |
| Three written recommendations | YES/NO |

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## **STUNT COORDINATOR GRADING APPLICATION CHECK-LIST**

Have you attached the relevant written proof of competency and evidence of skills (see procedure) with the application form?

YES/NO

Written biography and logbook

YES/NO

Five written recommendations

YES/NO

**NOTE:** Applicants are required to include the above checklist with their application. Please circle categories and indicate what information has been attached.

---

## **National Stunt Appeals Board (NSAB)**

The National Stunt Appeals Board (NSAB) consists of 5 voting members; 2 elected Stunt Actors with 5 years experience; 2 elected Stunt Coordinators and an Equity representative (appointed by Equity Federal Executive). No more than 2 stunt representatives on the NSAB shall be from any one state.

Following an application for Stunt Actor, Safety Consultant/Supervisor or Stunt Coordinator being rejected, the applicant can ask the presiding Industrial Relations Commissioner to review the application. The Commissioner may either reject the application or refer the application back to the National Stunt Committees with a recommendation.

The grounds of review are:

- a) Unreasonable refusal by a Stunt Coordinator to provide a recommendation;
- b) Failure of a National Stunt Committee to apply the Stunt Grading Process.

If the Commissioner refers the application back to the National Stunt Committees, and the application is again rejected, the matter could be referred to the NSAB for acceptance or rejection. The NSAB shall observe the rules of natural justice, shall meet by telephone hook-up, if necessary, and shall be empowered to request any or all information it considers necessary to reach a decision.

The NSAB shall consider written reports from the applicant and the National Stunt Committees rejecting the application.

The application presented to the Commissioner and the NSAB shall be unchanged from the application originally presented to the National Stunt Committees.

## **Alliance Contact Details**

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